

# BUTTE COUNTY FIRE SAFE COUNCIL

VOLUNTEER HOURS TRACKING SHEET  
(530) 877-0984

Date Received:

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone/Email: \_\_\_\_\_

## Volunteer Hours:

Date	Description of activity	Start Time worked	Finished Time worked	Mileage	Total Hours

\*If you paid for help and have an invoice/receipt please fill out the below information:

Date:	Description of Activity	Cash and/or amount paid for financial Contribution	Provide copy of receipt or invoice for financial contribution

**Volunteer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**BCFSC Office Use Only:**

Grant Project #						Totals
Quarter Report #						
Total Volunteer Hours						
X \$ per Hour =	\$	\$	\$	\$		\$
Total Miles						
X 14 cents/mile	\$	\$	\$	\$		\$
Financial Contribution	\$	\$	\$	\$		\$
Other	\$	\$	\$	\$		\$
Grand Total						\$

Grant Manager Signature: \_\_\_\_\_ Date Recorded: \_\_\_\_\_

**Be sure to sign and date this form. Your volunteer hours include: Preparing for Chipper, meetings involving fire safe activities, creating defensible space in your yard, fire safe community outreach, and education or other fire safety projects you may be working on.**